

WAABIGONII ZAAGA'IGAN

Wabigoon Lake Ojibway Nation

RR#1, Site 115, Box 300

Dryden, ON P8N 2Y4

P: (807)938-6684

F: (807)938-1166



EMPLOYMENT OPPORTUNITY

POST MAJORITY SERVICES WORKER

FT/PT Position: 1 Full-time Position Available

Location: Wabigoon Lake Ojibway Nation, ON

Closing Date: open until filled

Summary: The Post Majority Services Worker is to develop a long-term plan and strategy for support services to Wabigoon Lake Ojibway Nation's youth between the ages of 16 to 29 years of age. The Post Majority Services Worker will facilitate and coordinate services to ensure the educational, professional development, life skills, health supports, mental health, social well-being, cultural, financial, physical, and transition into adulthood of the youth are being met.

Duties:

- Development and implementation of a youth strategic plan.
- Conduct assessments of identifying the needs, support systems, and individual plans for the youth.
- Work with Service Providers to ensure mental health screening, early intervention, assessment, and referral processes are provided.
- Provide services to (re)connect with the land, culture, language, and community.
- Assist the youth with navigating systems such as booking appointments, helping with applications, forms, and transportation needs.
- Report on deliverables, milestones, and progression of the program.
- Administration tasks such as reporting, data entry, claims submittals, filing, copying, and scanning.
- Provides community-based services like workshops, presentations, and team building activities focused on the education and professional development for the youth.
- Provide life skills training for personal care and financial planning.
- Provide health supports for sexual and gender identity, mental health, addictions, self-care, recreation, and sports counselling.
- Provide Anishinaabe support in language, identity, culture, traditions, coping skills, and holistic care.
- Provide flexible (day, evening, and weekend), timely, and culturally sensitive activities.
- Liaise with community program staff, the families, children, adolescents, and youth to establish connections and a network within the community.
- Network with agencies and organizations to build strong relationships and strategic partnerships.
- Support parents and caregivers in understanding and implementing recommendations and in assessing needed youth supports.
- Maintain strict confidentiality and security protocols to protect client information
- Collaborate with the community programs, health, education, social and cultural services or external providers and provincial partners to assess the youth's needs to enable joint planning, implementation, and evaluation of appropriate interventions.
- Attend any required relevant pre-employment training and ongoing job training as requested.
- Other duties as assigned by the immediate Supervisor.

Qualifications:

- Completion of Grade 12 diploma/G.E. D or equivalent.
- Must have an understanding of the challenges and dynamics of First Nations.
- Ability to build effective working relationships with families, individuals, and community members.
- Proficiency with computer programs, including Microsoft Word, Excel, PowerPoint, and Outlook.
- Knowledge of the Anishinaabe culture, language, traditions, ceremonies, and protocols is an asset.
- Must be able and willing to work flexible hours, including evenings, weekends, and holidays.
- Must be self-motivated, reliable, and able to work with minimal supervision as well as part of a team.
- Ability to meet strict deadlines and perform under pressure.
- Possession of a valid Class G Driver's License and have access to a reliable vehicle
- Excellent communication skills, both written and oral.
- Ability to provide a Criminal Record Check and Vulnerable Sector Check.
- Must be willing and able to adhere to strict confidentiality and code of ethics.
- Must have good attendance and strong work ethic.
- Must be willing to submit to workplace drug testing.

Please submit a Cover Letter, Resume, and 3 References (with permission to contact) to:

Wabigoon Lake Ojibway Nation Band Office

Attention: Human Resources

RR#1, Site 115, Box 300

Dryden, ON P8N 2Y4

T: (807) 938-6684 F: (807) 938-1166

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